



Palo Verde College
ACADEMIC SENATE

2015-2016

Biju Raman- President

David Silva -Vice President

Peter A. Martinez-Secretary

MINUTES

Tuesday, February 9th, 2016

Attendance: Boire, Joe; Brown, The-Min; Copple, Derek; Castillo, Richard; Dagnino, Irma; Frid, Sarah; Gamez, Maria; Garcia, Alejandro; Gaubeca, Michael; Hernandez, Victor; Lilley Edgerton, Dennese; Lopez, Maria; Lozoya, Cesar; Martinez, Peter; Medina, Carlos; Peterson, Scott; Raman, Biju; Redwine, Karen; Rinaldi, Joseph; Robertson, Robert; Sher, Sandra; Shibalovich, Paul; Silva, David; Singler, Juliette; Smith, Willie; Snider Gregory; Stoeckle, Sioux; Thieboux, Brian; Turner, June; Wallace, Bruce;

Absent members: Bruno Mofu, Cheryl; Eoff Kevin; Lujano, Lorenzo; Osayande, Solomon; Rivera, Hortensia;

Invited Guest(s): Dr. Sean Hancock, Vice President of Student Services & Instruction

- I. Call to Order: The President called the meeting to order at 3:01pm
- II. Pledge of Allegiance: The President recited the Pledge of Allegiance.
- III. **Public Comment:** At the moment, Dr. Hancock is working on collecting the evidence for the ACCJC. The report is due on March 1st, 2016. A full report was submitted to the board of trustees for their review as well. The report serves as reminder of what we are addressing in accordance to the line items described by the last visiting team.

The second matter is about the "Canvas Training." On March 4th, we have the opportunity to send a few faculty members to this training, so we can begin the process of moving over to a new operating system. Three people volunteered: Richard Castillo, Carlos Medina, and Karen Redwine. These individuals will be responsible for training the rest of the college as we get closer to moving over to this new operating system.

- IV. Motion to adopt the Minutes: December 8th, 2015
First: David Silva Second: Dennese Edgerton
Approval of Minutes: Unanimously

Motion to adopt the Minutes- [**Special Meeting**]: January 26, 2016
First: Dennese Edgerton Second: Carlos Medina
Approval of Minutes: Unanimously

Motion to Approve Agenda: February 9th, 2016
Unanimously
First: Dennese Edgerton Second: Brian Thieboux
Approval of Agenda: Unanimously

How subcommittees should function

With regards to Senate sub-committees, Biju described how these the sub-committees are required to report back to the senate. In essence, these subcommittees serve in our best interest as a whole.

With respect to the SLO, faculty members return back and provide the rest of the body with information and changes that require approval. EX: Equivalency is a standalone committee. The body reports back to the senate and seek a final approval. The curriculum committee is also a body of the senate that reports back and seeks a final approval.

Biju proposed a resolution on the way this "process" is followed through its entirety. More discussion will come in our next meeting.

Correspondence Education

A discussion on maintaining academic standards for our correspondence modality was the topic of discussion. About half of our revenue is coming from correspondence. Thus, it's important that the integrity of the process is elevated to a high standard. On other matters, we're continuing to have issues with the e-readers, to make matters well, we will need to continue our discussions in future meetings.

It's evident that we have other concern matters with moving the day to day educational activities for the college. So, it's important that we continue working through these things with the Admin, correspondence office, and the senate body to resolving them promptly. Biju asked the senate body for any additional feedback and suggestions how or what else can be done to making things better for our correspondence education process. A solution to the many of our concerns can be addressed by hiring a coordinator. More discussion will come when we meet again on March 8th.

Officers Report:

Dr. Wallace provided Biju with feedback on the hiring of three instructors: (1) ADS, (2) Astronomy with preferred area in math, and (3) Biology instructor. In essence, no criminal justice instructor will not be considered. Only what the senate body had requested from administration for consideration.

Biju will address the board of trustees this evening (February 9th) to consider re-visiting the matter on how they want to restructure instruction and student services. The senate was not happy and voted down the hiring of a "Dean." However, the senate did approve the hiring of Distance Ed. Coordinator. The senate is seeking another option from the board to help us structure this process. Most importantly, the board will be provided reasons why we are not supporting for the hiring of a "Criminal Justice" instructor as well.

David Silva reported that counseling is working with probation students. Instructors were encouraged to complete the "progress report" forms.

Peter Martinez also spoke briefly on the upcoming job fair. The event was formed in a collaborative effort between EDD, Chamber of Commerce, and PVC.

Committee Reports

BSI – A meeting is scheduled for this week on Thursday, February 11, 2016.

Equivalency- One person was approved for sociology.

A motion was made to approve Dr. Robertson's recommendation for the subject area in Sociology- Ms. Macias

First Robert Robertson

Second: Dennese Edgerton

Approved **Unanimously**

SLOs- The body will be meeting on Wednesday, February 10th. Sarah reported that 2/3 of the courses that are remaining are ABE or NBE or fire science. So we are doing great with getting everything updated.

Foundation- We have a Barbeque coming up on April 29th.

Program Review- The body is working on developing a survey for the purpose of having a continuing of a cycle of improvement. This is an area of discussion that will be constantly re-visited by the visiting team.

Scott Peterson- expressed a concern with the number of programs that are being placed under his area. What he is looking for is having the senate address the labor work or addressing the placement of these new programs in a division. Biju stated that we will address this matter with the senate officers and then bring it back to the senate body for discussion.

Irma Dagnino announced a university day transfer day visit to Cal state San Bernardino and UC Riverside.

Adjourn 4:17pm

Meeting Dates 2015-2016

September 8

October 13th

November 10th

December 8th

February 9th

March 8th

April 12th,

May 10th