



Palo Verde College
ACADEMIC SENATE

2013-2014

Biju Raman- President

David Silva -Vice President

Peter A. Martinez-Secretary

MINUTES

Tuesday, November 12, 2013

34 in Attendance: Brown, The-Min, Burgeson, Sharron, Castillo Richard, Eoff, Kevin, Gamez Maria, Gaubeca Michael, Lujano Lorenzo, Martinez Peter, Medina Carlos, Osayande Solomon, Peterson Scott, Raman, Biju, Redwine Karen, Rhoades Michael, Rivera Hortensia, Robertson Robert, Sher Sandra, Shibalovich Paul, Silva David, Smith Willie, Snider Gregory, Stoeckle Sioux, Turner June, Bruce Wallace, Lilley Edgerton,

- I. Call to Order: The President called the meeting to order at 3:03pm
- II. Pledge of Allegiance: The President recited the Pledge of Allegiance.
- III. Public Comment: Mrs. Gaubeca was present to thank faculty in her quest to complete her dissertation.

- V. Motion to adopt the Minutes

First: Hortensia Rivera

Second: Dennese Edgerton

Correction: “Discussion among faculty and administration shared thoughts and reasons to consolidate student services” [Oct 8, 2013 minutes] **Correction** is the “Moving DSPS and Distance Ed for a learning skills center.”

Correction: “A committee is assigned to meet and return back next month to discuss a proposal of changes and solution to a move of departments.” [Oct 8, 2013 minutes] Correction: recommendation “a LSC location.”

Approval of minutes as amended: Motion approved Unanimously

- VI. Motion to adopt the Agenda, along with the addendum:

First: Dennese Lilly Edgerton

Second: David Silva

Unanimous Approval

President’s Report

Feedback from the Fall Plenary Academic Senate Conference was the main item of discussion. The web site has plenty of information that was passed. The primary focus was on the ACCJC issues.

On a separate matter, the President covered issues on online instruction.

FTES was an item of discussion. Recruitment is very low, **we need to have more face-to-face instruction time.** We have resources available to us. Staci Lee is the contact person with respect to outreach matters. Our approx. FTES is 1400. With regards to recruitment, Senate President encouraged college wide participation, but Staci Lee has marketing goals she could share with the Senate, if we can get her to attend at our December 10th meeting.

Other discussion matters also discussed was the campaign effort to pass a BOND. The BOND issue is one item that is being considered for improving the future of the college.

BSI may be helping with providing bus passes to students, for those who qualify. Additional details will be available if anyone is interested in wanting to know more on how obtain information on the bus passes. See Biju!

The hiring process for the VP of instruction and student services is on hold. The college President/Superintendent put the “Process” on hold until further notice.

Equivalency: The group is still working on other matters... No new information to report.

Flex Day- The agenda is out.

Reading Apprenticeship- Meeting was scheduled for the week November 11th.

Online Internship- Carlos Medina contacted a school in Puerto Rico with respect to providing classes to students in their area.

Budget Committee- A document was handed out to help define the path of the committee. Information was shared to the Senate to review and comment on.

Distance Learning- The number one concern is about receiving phone calls from students and not knowing ID of the person on the other side of the line. Solution is to email the student to avoid FIRPA violations.

Non community students requesting proctors for their exams well in advance. Language is in syllabus and additional information should be found in the “workspace” of the bridge.

Instructors should provide syllabus to the distance education office as soon as possible. If you state that you will have information on a certain date, please get the information there as stated or sooner.

Foundation- Dennese stated ASG needs to be aware that need to be present at the meetings.

Program Review Committee- The group is working to make changes and update mission statement, along with updating the instructional issues.

Motion to Adjourn

4: 30pm