



Palo Verde College ACADEMIC SENATE

2015-2016

Biju Raman- President

David Silva -Vice President

Peter A. Martinez-Secretary

MINUTES

Tuesday, March 8th, 2016

Attendance: Boire, Joe; Brown, The-Min; Bruno-Mofu, Cheryl; Copple, Derek; Castillo, Richard; Irma, Dagnino; Sarah, Frid; Maria, Gamez; Alejandro Garcia; Michael Gaubeca; Victor Hernandez, Dennese Lilley Edgerton; Maria, Lopez, Cesar Lozoya; Peter Martinez; Carlos, Medina; Solomon, Osayande; Scott, Peterson; Biju, Raman; Karen, Redwine; Henry Rinaldi, Hortensia, Rivera; Robert Robertson, Sandra Sher; Paul Shibalovich; David Silva; Willie, Smith; Gregory Snider; Sioux, Stoeckle; Brian, Thieboux; June Turner; Bruce Wallace;

Absent members: Kevin Eoff; Lorenzo, Lujano; Juliette, Singler;

Guest(s) Dr. Sean Hancock, Vice-President Instruction and Student Services; Chavez, Brandi; Elizabeth Cockrell

- I. Call to Order: The President called the meeting to order at 3:00pm
- II. Pledge of Allegiance: The President recited the Pledge of Allegiance.
- III. **Public Comment:** Dr. Hancock was present to remind the senate that the partnership research team will be on campus on March 21st. PVC requested assistance from the initiative to help campuses like ours to gather data. Ultimately, it's about building up our strategic planning processes, program review, and institutional standards.

- IV. Motion to adopt the Minutes: **Tuesday, February 9th, 2016**
First: Dennese Edgerton Second: David Silva
Approval of Minutes: Unanimously

Motion to Approve Agenda: Tuesday, March 8th, 2016
Addendum submitted previously before the start of meeting
Unanimously

First: Dr. Osayande, Solomon Second: Victor Hernandez
Approval of Agenda: Unanimously

Old Business

In our last meeting, we spoke about academic standards and the modes we use for our correspondence education. Biju wanted to dialog with the senate different parameters to evaluating the prisons. First and foremost we need to know number of inmates enrolled, lock downs we are experiencing, proctors available, resources, and policies of inmates being transferred. In essence, we need to create and work towards developing a "**resolution**" over this purview. The goal is also to have an evaluation process to argument and present to "Admin" over main-streaming the process. This tool is only a tool to help prisons, administration, and other interested parties see how we transmit information to and from the prison sites. This template will aid other folks to use it as a reference guide.

New Business

We are a senate of all, ratification for "tenure-ship" is a process granted by education code, as such, we have senate member who is now seeking the senate body's approval by taking it a vote. Thus, Biju requested a motion for Ms. Sarah Frid be approved for tenure-ship.

A call was made to place Ms. Sarah Frid on the list for tenure-ship:

First: Robert Robertson

Second: Dennese Edgerton

Motion was approved: Unanimously

Division Feedback

With regards to a reclassification matter, Scott Peterson asked the Senate body to consider or weigh-in suggestions or ways to solve the placement of the "Ag Program" under his division/ the professional technologies area. Along with it, ABE and NBE courses are now under his purview. This has caused a few concerns, thus, it's important that we open the discussion in an open forum to see what options can we draw to solving this matter.

We're in the process of setting up hiring committees for three (3) new instructional areas. At the moment, we have Karen Redwine for one of the subject areas. At the meeting following the senate meeting the following members agree to be part of the hiring committee for their designated field when call upon: Irma Dagnino, Sandra Sher, Dr. Osayande, Biju, and Dr. Garcia. HR will promptly receive the list, so that a hiring process can get started.

Motion to have the above senate members represent their designated fields for the hiring process:

First: Brian Thieboux

Second: David Silva

Motion was approved: Unanimously

Officers Report:

BSI- has received \$16 million as one time offering. Each college are eligible to apply up to 1.5 million. Thus, Biju will be organizing the planning mechanics to complete and submit an application for our college.

Equivalency- Biju nor the committee has not heard from admin over any proposals to the senate's report. The senate was clear with admin that we will not move forward unless we receive a list of parameters to review.

Correspondence matters- We're in the process of scanning work from the prison sites to alleviate the travel time and making things more efficient. The scanners will be placed at the prisons. However, assignments coming from the prisons will be scanned if instructors choose to have it scanned in this format.

Board of Trustees- Board have not appointed a new board member yet. However, we expect someone may be announced in tonight's meeting (March 8th).

Counseling- David Silva announced that scholarships are now available to students. David asked to announce it in the classroom.

Curriculum- Next meeting is scheduled for March 14th, 2014. TRC is meeting on March 24th, 2016.

Equivalency- No meeting is scheduled for March or April.

SLOs- A meeting is scheduled for March 9th. We still have a few classes (CLOs) that need to be updated.

Budget- Admin/business department is making contact with division chairs to complete budget forms for each of the departments.

Transfer- A field trip to UCR and San Bernardino was an overwhelming successful outcome.

SSSP- The group has been meeting regularly. However, enrollment management has not met yet.

Foundation- Barbeque tickets are now on sale.

Program Review- A survey is being created, the reason this is being developed is for the purpose of getting it approved for 1st and 2nd read. Along with that, each of the divisions will have input after completing their program review to share their

exposure using the “format.” This survey/tool will serve as a means of meeting “continuous areas of improvement” as requested by accreditation.

Open Forum

Irma Dagnino spoke about the “*First Year Experience*” program. Basically, students are seen their first year to help aid and bridge students transition from high school to college. A cohort will be begin with 30+ students this next fiscal year.

Many faculty members have expressed concerns with correspondence matters. The presence of Brandi and Elizabeth helped senate members understand the dynamics and everything is done on a daily basis. Both Brandi and Elizabeth answered questions from the senate membership. On other matters, additional prison sites want to be considered for enrolling students. At the current moment, we are working with 16 prison sites, any additional sites may or may not be considered.

Brian Thieboux on March 10th, we will have a musical event of which everyone is invited. Cost is \$5.00
Sioux Stoeckle- flyers are posted around campus. We have auditions that will soon start. Opportunities for various spots are open for consideration.

Maria Lopez- announced that career day is scheduled for Friday, March 11, 2016.

Adjourn 4:17pm

Meeting Dates 2015-2016

~~September 8~~ — ~~October 13th~~ — ~~November 10th~~ ~~December 8th~~
~~February 9th~~ - ~~March 8th~~ April 12th, May 10th